GEBO.AI SETUP GUIDE · STEP 3 OF 7

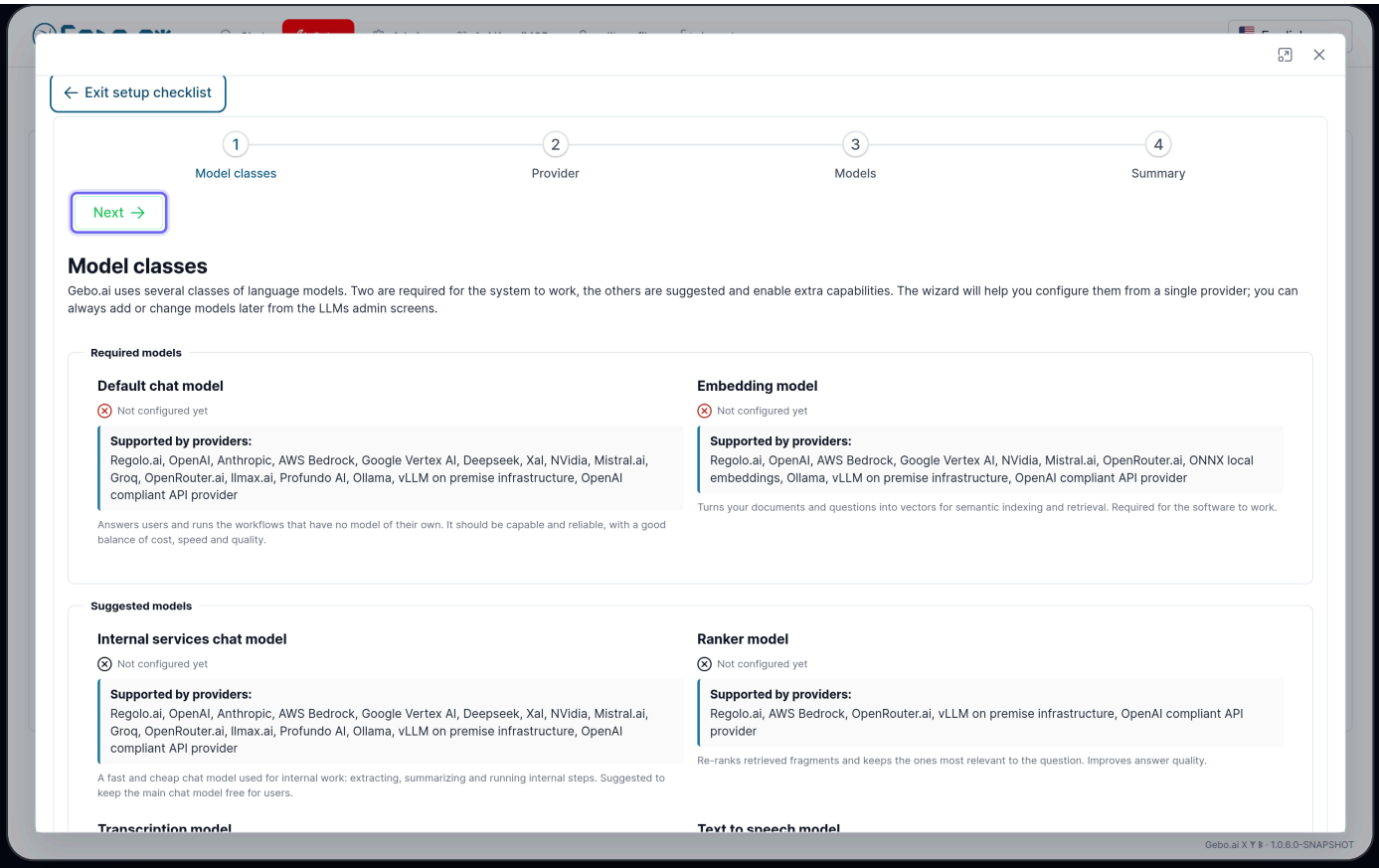
Connect the AI models (OpenAI)

The easy setup wizard connects Gebo.ai to an AI provider: one API key configures the chat model and the model that indexes your documents. This page uses OpenAI; step 3b does the same with Regolo.ai.

TIME	5 minutes.
YOU NEED	An OpenAI API key with credit, from platform.openai.com/api-keys.
COST	Pay per use, on your OpenAI account.

1 Model classes

The wizard opens on the model classes. Two are required: the **default chat model**, which answers, and the **embedding model**, which indexes the documents. The others are suggested. Click **Next**.

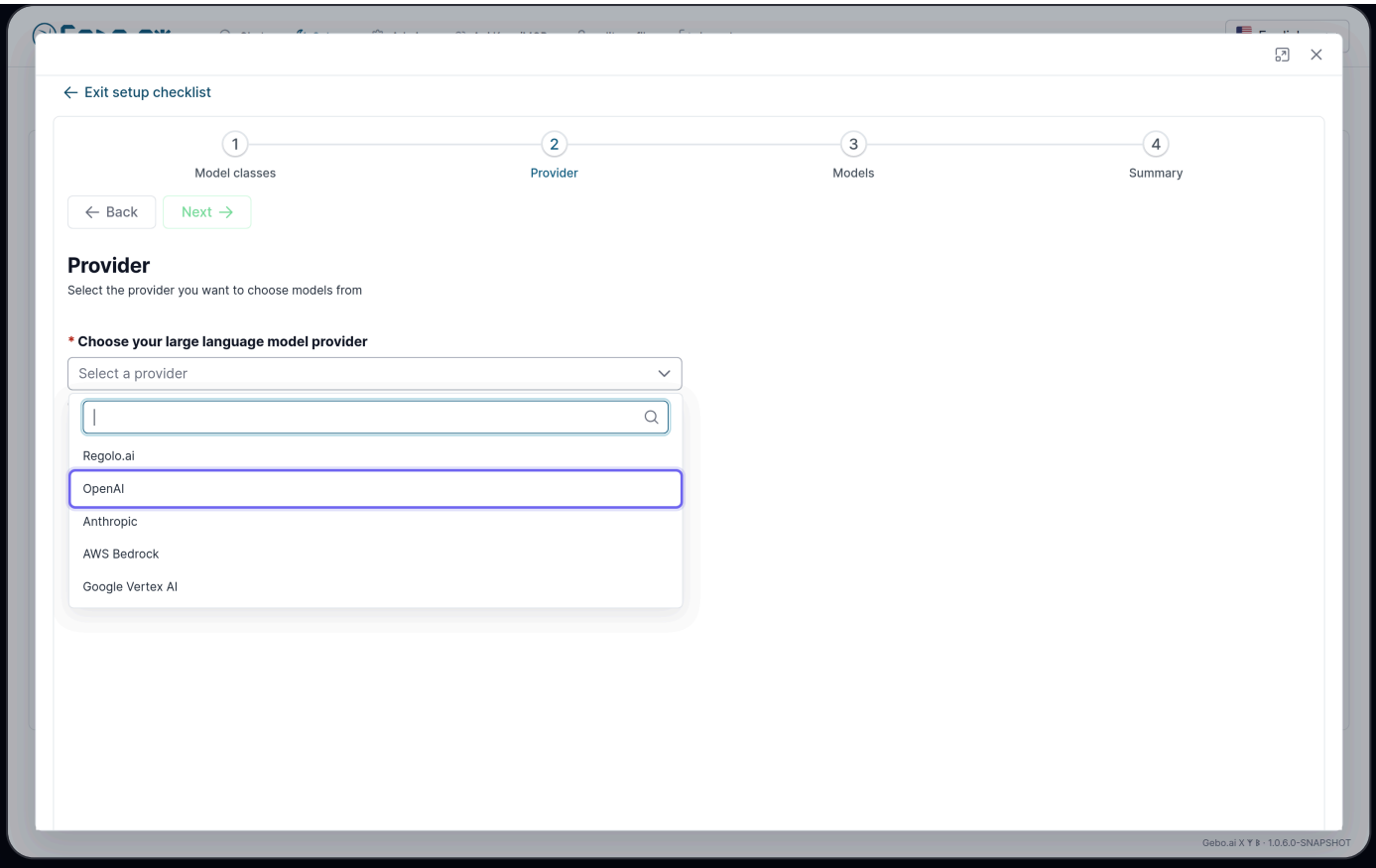


The model classes and the providers that support each one.

---

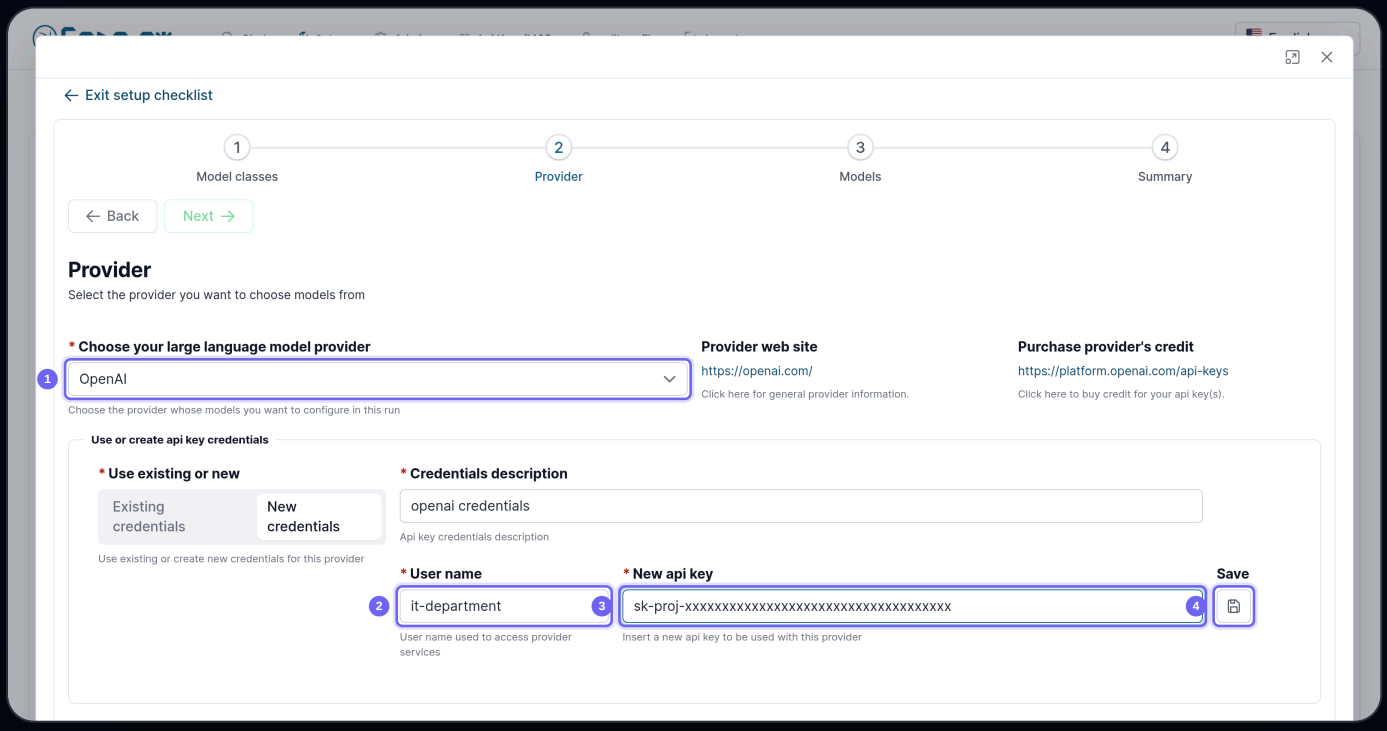
2 Choose the provider

Open the provider list and choose **OpenAI**. The list also offers local and on-premise options (Ollama, vLLM, ONNX local embeddings) and other cloud providers.



The provider list.

3 Enter the API key



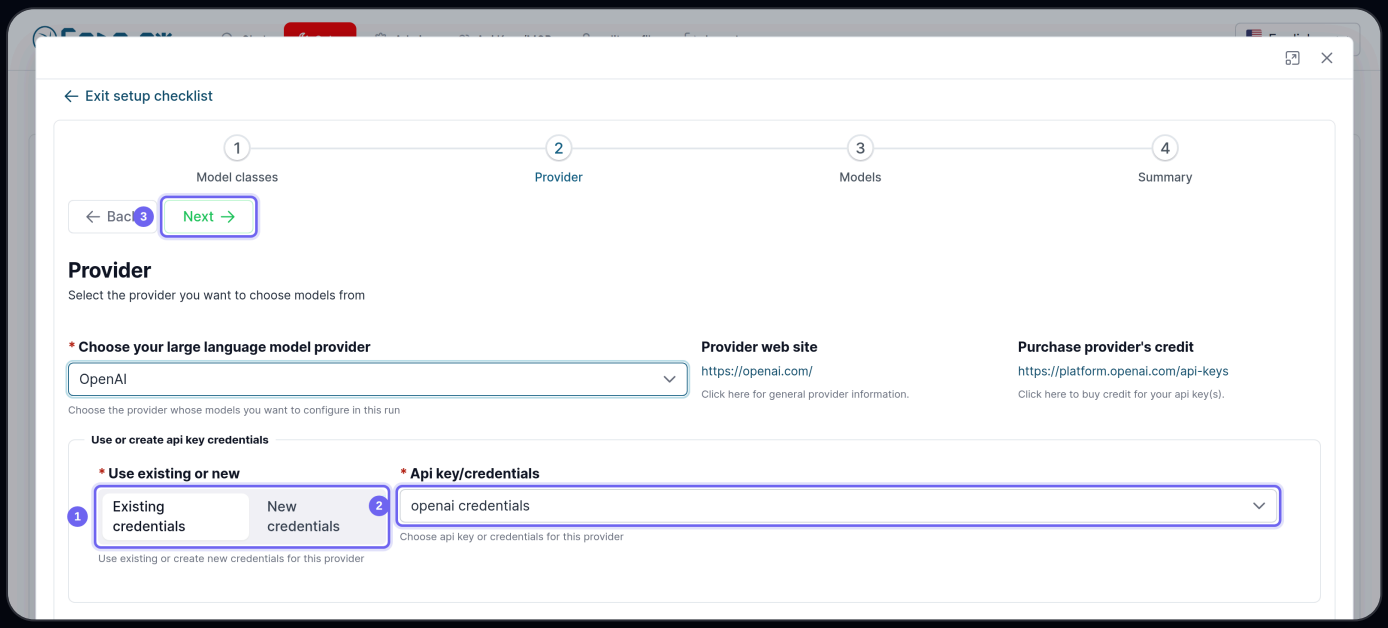
A new API key, before saving it. The key shown is an example.

1. The provider: OpenAI.
2. **User name:** any name you like, for example your department. The form requires it.

3. **New api key:** paste your OpenAI key.
4. Click **Save** (the disk icon). Gebo.ai checks the key with OpenAI and reads the list of its models.

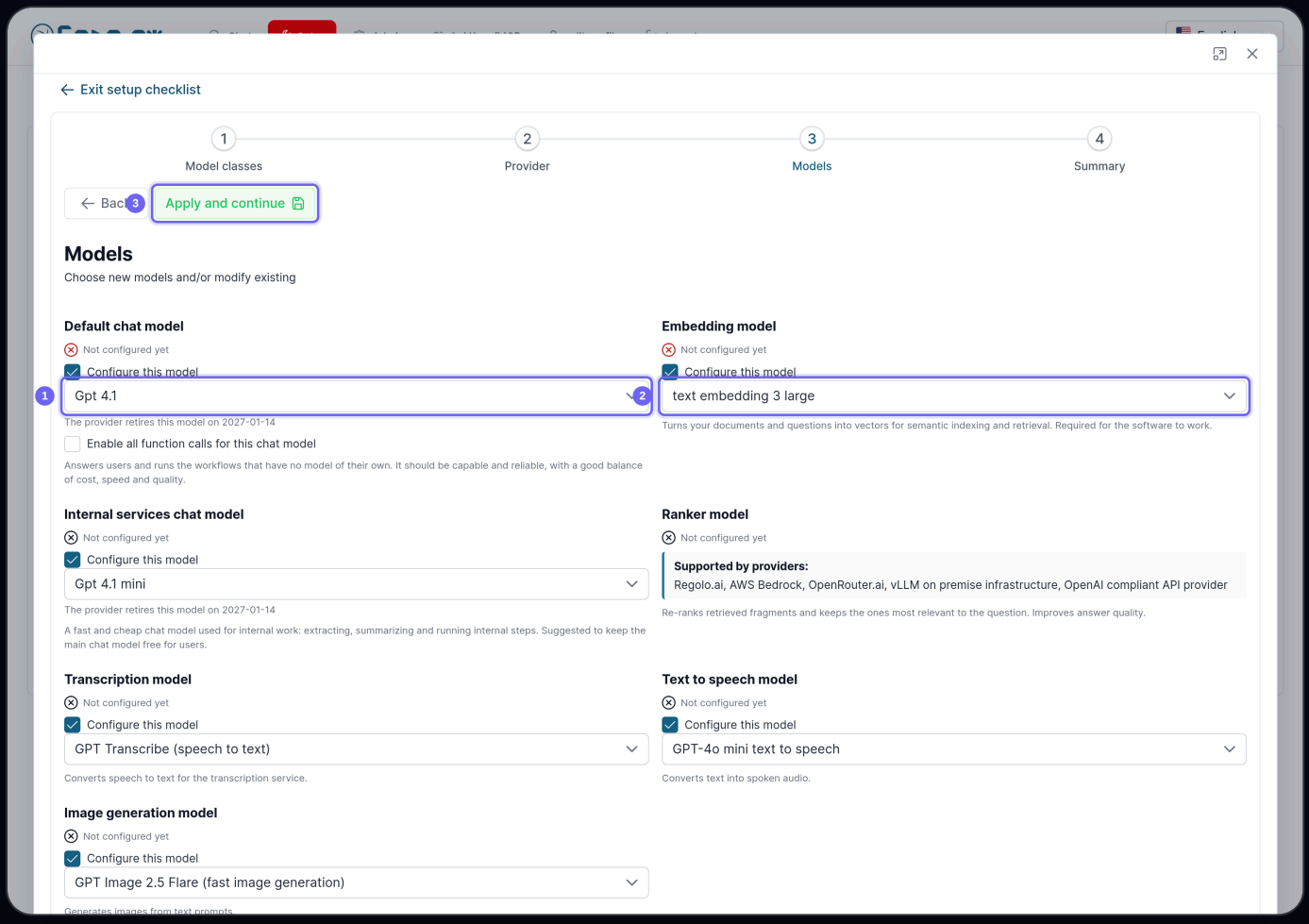
> **The key is visible**
> The API key field shows what you paste. Enter it where nobody can read your screen.

Once saved, the key is selected as **Existing credentials**. Click **Next**.



The saved key, selected.

4 Choose the models

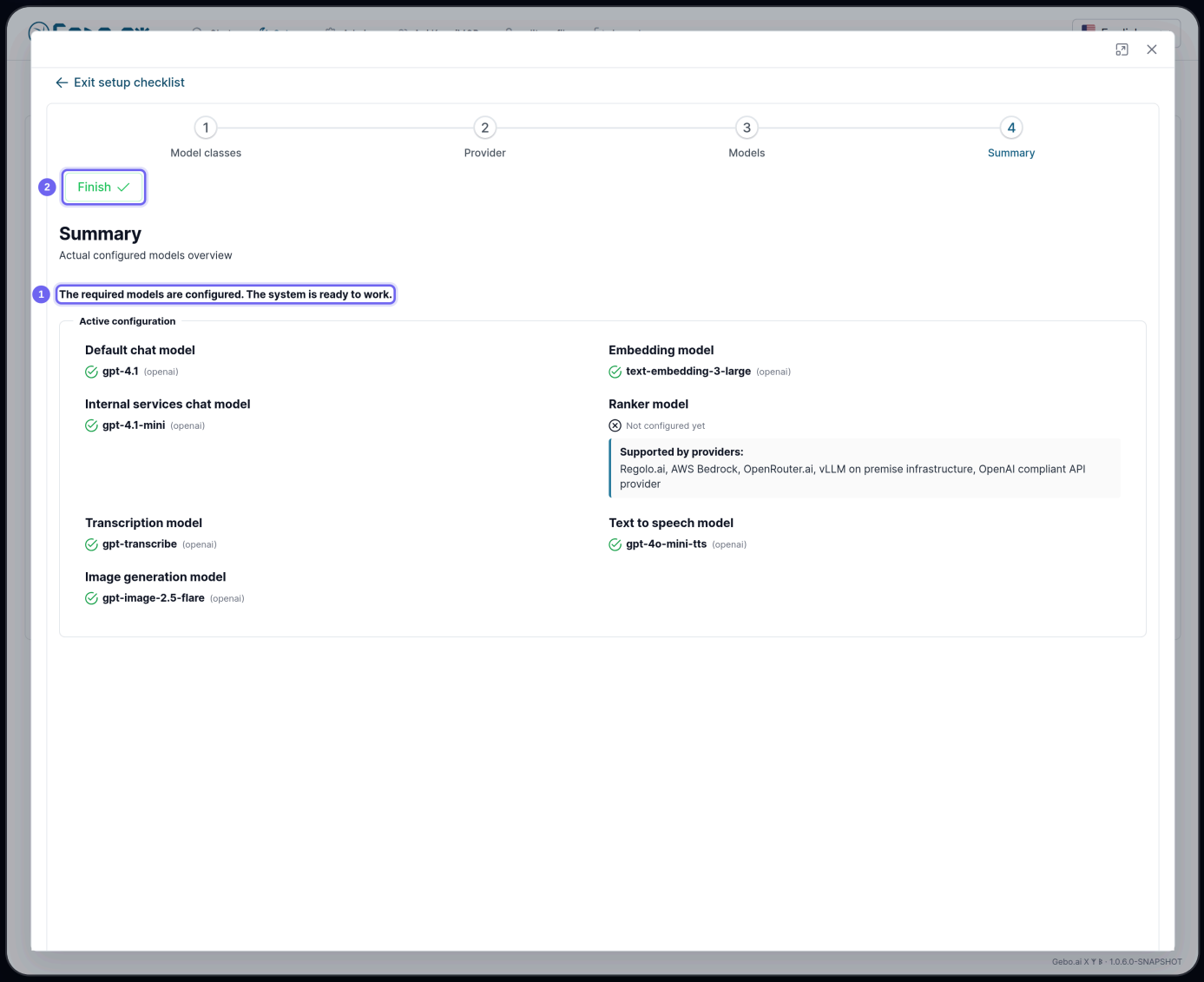


The models proposed for OpenAI.

Gebo.ai proposes a model for each class OpenAI offers: Gpt 4.1 for chat (1), text-embedding-3-large for indexing (2), Gpt 4.1 mini for internal services, and models for transcription, text to speech and image generation. Keep them, or untick the optional classes you do not want, then click **Apply and continue** (3).

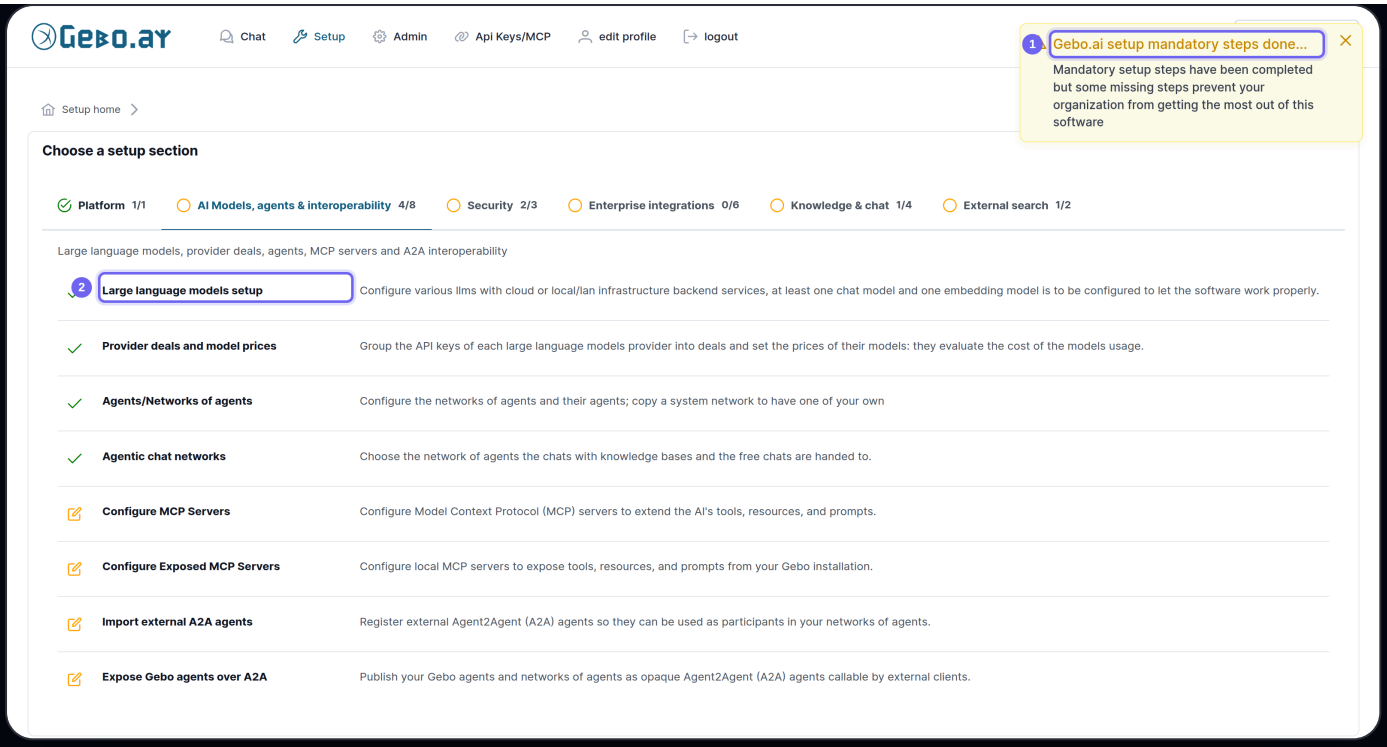
> **Choose the embedding model first**
> Documents are indexed with the embedding model: decide it before publishing your documents in step 5.

5 Done



The summary: the required models are configured and the system is ready.

Click **Finish**. The setup page shows a green check next to **Large language models setup**. The steps still marked orange are optional.



The setup page after the wizard.

The red Setup menu item

The **Setup** item of the menu turns from red to normal within 3 minutes, or as soon as you reload the page.

← First access: create the administrator

Next: Create a knowledge base and a project →